



Draft

Title: **Online Meeting Rules, 32nd EGP Council, 2 - 6 December 2020**

Tabled by: European Green Party

Draft text

1 **ONLINE MEETING RULES, valid only for the Online 32nd EGP Council, 2 – 6 December**
2 **2020**

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4 The 32nd EGP Online Council endorses the EGP Committee decision of 30 October to
5 hold the Council via online platforms and acknowledges the necessary changes as
6 listed in this document.

7 Overall, provisions and proceedings for Council as stated in the EGP Statutes
8 and EGP Rule Book remain valid for the Online Council. However, due to the
9 conversion, some adaptations have been necessary. This list is not exhaustive.

10 The EGP Statutes and Rule Book mention the following regarding a council “via
11 telecommunication means”:

12 **Statutes, Article 6. Structure and bodies of the European Green Party:**

13 6.3.1. The Council is the highest decision-making body of the European Green
14 Party. It is convened by the Committee and must meet at least once a year in
15 person. Council meetings may be held in person or by telecommunication means
16 under conditions laid down in the Rule Book.

17 **Rule Book, Article 8 Council meeting proceedings:**

18 8.1 The Council meets at least once a year in person and normally meets twice a
19 year.

20 8.4 Exceptionally, Council meetings and/or votes may be convened and held via
21 telecommunication means. Rules for such exceptional meetings and/or voting are
22 to be developed by the Committee and appended to the Rule Book after approval by
23 Council.

24 The EGP Committee proposes to develop general telecommunication Meeting Rules
25 afterwards, based on the experiences of the 31st and the 32nd Councils and even
26 maybe the 33rd, depending on the coronavirus pandemic situation, with the
27 inclusive cooperation of the member parties.

28 *The EGP Rule Book was developed in 2011 by working groups, built on the*
29 *experiences of nearly 20 years of past EFGP and EGP Council meetings.*

30 **WHAT CHANGED due to conversion to the Online Council:**

31 **No more “Warsaw council”**

32 Any remaining mentioning of the originally planned “Warsaw council” or “the
33 autumn council” is to be regarded as referring to the 32nd EGP Warsaw-Online
34 Council 2-6 December and will be amended in the adopted versions.

35 *Preparations for a hybrid council having the main activities organised and*
36 *streamed from Warsaw have been ongoing for nearly half a year, documents were*
37 *agreed upon in that sense. If “Warsaw” is still used in any of the documents, it*
38 *is understood to be read “32nd EGP Warsaw-Online Council 2-6 December”.*

39 **Schedule related**

- 40 • Time slots mentioned are in Central European Time (CET).
- 41 • The 32nd EGP Warsaw-Online Council programme is spread over 5 days,
42 between 2 and 6 December 2020.

43 *The usual schedule of the in-person EGP Council programme starts on Friday*
44 *afternoon and ends on Sunday early afternoon; with parallel CAS sessions on*
45 *Friday and Saturday.*

46 *Concentration to follow an Online Council works differently than at a face to*
47 *face Council; and important, the private conditions in which to follow the*
48 *online council are very different for each of the participants. Revision of the*

49 *program for online Council through 5 days has thus been arranged to cater to*
50 *these needs.*

51 [Programme outline](#)

- 52 • With the aim of offering a political space to present and exchange the
53 first views over the resolutions tabled by the member parties, a
54 “Political Delegates meeting” has been scheduled on the Tuesday 10th of
55 November, 18-20h.

- 56 • Day 1: Compromise Amendments Session (CAS)1 & 2: Wednesday 2 December,
57 17h-19h30 CET (for delegates and member party representatives only)

- 58 • Day 2: CAS 3 & 4: Thursday 3 December, 17h-19h30 CET (for delegates and
59 member party representatives only)

- 60 • Day 3: CAS 5 & 6: Friday 4 December June, 17h-19h30 CEST (for delegates
61 and member party representatives only)

- 62 • DAY 4: CAS 7: Saturday 5 December, 9:00 - 10:00 CET to go through
63 final compromise texts before the voting session (for delegates and member
64 party representatives only)

65 *As usual, delegates will be informed about the exact number of CAS sessions*
66 *which can be determined once we know the number of tabled amendments (deadline*
67 *26 November) and tabled emergency resolutions (deadline 2 December).*

- 68 • Day 4: Thematic, public program, Friday, 5 December, between 10h and 20h.
69 Followed by a concert! (open to the public)

- 70 • Day 5: Statutory issues – reports/elections/voting session (for
71 delegates and member party representatives only)

72 *Thematic content plenaries and voting business plenaries are scheduled*
73 *separately to allow the managing of secure access to the platforms for its*
74 *relevant public: voting delegates, further member party observers and open to*
75 *the public (live streaming)*

76 **Used online platforms – your data**

- 77 • Conferencing platform: SpotMe – Launch Interactions // data for the event
78 will be stored on servers in Germany

- 79 • Amendments platform: Motion – Antragsgrün // server located in Germany

- 80 • Voting platform: Beernink solutions – AVA Voting // server located in the
81 Netherlands

82 The electronic voting system used at the face to face Councils for the past 7,5
83 years was adapted for online use (more details below). A secure login and
84 password will be provided to only grant delegates access to the platform.

85 The access to the Online Council will go through the usual registration on the
86 EGP Council website. For more details about this procedure and the relevant
87 providers, go to '[Online Council and your data](#)'. For more information please
88 also read our [privacy policy](#).

89 **Online test meetings** with the delegates, and other registered participants, will
90 be organised ahead of the Council to practice the use of the platform(s).
91 Several test meetings are planned in November, in the week 16 - 19 and 23 – 27,
92 with different time slots. All delegates and registered participants are
93 expected to attend minimum one of them.

94 **Election GEF GA**

95 In addition to the usual proceedings, the parties have been asked to provide a
96 video presentation for their candidates. Other ways of promoting material and
97 moments will be ensured.

98 *Elections of the open positions in GEF GA will be handled in extraordinary*
99 *conditions, without the usual possibilities for EGP delegates to interact in*
100 *person with candidates.*

101 **Access and Secure Voting**

102 **The same voting platform will be used as during the previous online Council in**
103 **June 2020.** Bert Beernink, with whom EGP has been working for the electronic

104 voting at the EGP Councils since November 2012, has further developed a secure
105 platform with AVA voting, which provides:

- 106 - The server where the session takes place and where the vote takes place is
- 107 secured with SSL (https connection)
- 108 - When logging in (with email address and password) the password is sent
- 109 encrypted to the server via a salted PBKDF2 HMAC SHA-256 hash.
- 110 - Per account, you can only log in on 1 device at the same time
- 111 - When you log in, a unique token is generated which associates your
- 112 current session to the user you are logged with. The token is used to verify
- 113 that the user is allowed to vote, and if this is the case, to store the vote.

114 *Please note that the electronic voting is secret. The details of the votes cast*
115 *are not shared with EGP.*

116 A few days ahead of the Council, and following the official vote distribution,
117 the EGP Office will transfer to Bert Beernink, the name, email address and
118 weight of the vote per voting delegate.

119 *Mathematically, there is no change in the voting procedure except from the use*
120 *of your own devices (e.g. laptop) to cast the vote instead of a voting device*
121 *provided at the face to face Council meeting. The additional change the online*
122 *setting requires is the provision of the name and email of the voting delegates.*
123

124 **Delegates - speaking rights in CAS and Voting Session**

125 Allocation of speaking time will be reserved for the official party
126 representatives in the CAS and voting sessions. Following the application of the
127 50+ rule, the gender balance within the delegation has to be observed. If not
128 respected, only one of the delegates will have speaking rights. Other green
129 party members can participate as audience but will not have speaking rights.

130 **Deadlines**

131 All deadlines for tabling the draft documents and submitting candidatures are
132 listed in the document "[Chronological overview of Council deadlines](#)"

133 **Reimbursement**

134 The reimbursement rules are obsolete, not applicable.